



Association of Canadian Ergonomists
Association Canadienne d'Ergonomie

ACE Annual General Meeting Agenda

June 2, 2020 at 1:00pm - 2:00pm EST (we encourage members to join 15 minutes prior to the start of the AGM)

Register at –<https://zoom.us/meeting/register/tJ0ldeuorTMuHtB4ol44agNaKOKz2HOInbA0>

1. Call to order
2. Approval of the recording Secretary
 - To accept Alicia Forgie as the Recording secretary – Motion #1
3. Approval of Agenda - Motion #2
4. Approval of Minutes of the 2019 Annual General Meeting – Motion #3
5. President's Report
6. Secretary's Report
7. Treasurer's Report
 - Approval of the 2019 Financial Statements – Motion #4 (to be distributed a couple weeks before the meeting)
 - Appointment of the Public Accountant – Motion #5
8. CCCPE Report
9. Committee update
10. Report on the Election of Council – Motion #6
11. Any other business specified according to the provisions of the By-laws
12. Adjournment Motion #7

Please note that the ACE By-laws require that other business be specified to the National Office at least thirty (30) days before the date of the Annual Meeting.

If you will not be attending the AGM, it is extremely important that you complete a proxy designating someone to vote on your behalf (please ensure this individual will be attending the AGM). [Click here for the proxy](#). Please sign and return your proxy to the ACE National office (info@ace-ergocanada.ca) by May 23, 2020. Proxies must be signed to be valid.

If you have any questions please submit them in advance to the ACE National office (info@ace-ergocanada.ca). Members can ask questions using the chat box in Zoom, but unless pertaining to a specific motion, they will be held until the end of the meeting.

We hope to see you there!
Tanya Morose, ACE Secretary