



Association of Canadian Ergonomists
 Association Canadienne d'Ergonomie

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 2 – 555 Hall Avenue East
 Renfrew, Ontario K7V 4A6
 Toll Free/Sans frais: 1-888-432-2223
 E-mail/Courriel: info@ace-ergocanada.ca
 Internet/Site internet: www.ace-ergocanada.ca

CALL FOR NOMINATIONS FOR 2023 NATIONAL COUNCIL

1. Honorary Fellows, Fellows, and Members may nominate and may vote for candidates for National Council. Corporate members, Affiliate members, and Student members are not entitled to nominate or vote.
2. Candidates for election to National Council must be Honorary Fellows, Fellows, or Members. Corporate members, Affiliate members, and Student members cannot be nominated.
3. Any voting member seeking office as an elected member of National Council must be nominated by one voting member of the Association who is qualified to nominate under the By-laws of the Association, and must indicate a willingness to serve if elected.
4. Nominations must be received at the ACE National Office by **4:00 p.m. EST on May 27, 2022.**
By E-mail to Melina Menard at info@ace-ergocanada.ca.
By Mail at: **Association of Canadian Ergonomists**
 2 – 555 Hall Avenue East.
 Renfrew, Ontario K7V 4M7
5. All nominations must be submitted on this form or a facsimile thereof. Candidates may be nominated for more than one position.
6. Nominations are invited for the following positions:
 - a) **President Elect* – One year term (one position, to become President in 2024)**
 - b) **Treasurer – 2-year term**
7. Candidates are asked to submit a high resolution photo and biographical sketch, not more than 200 words, for distribution with the Notice of Annual Meeting and Proxy Form.
8. NAME OF NOMINEE: _____

NOMINATED FOR: **President Elect (who will become president in 2024)***

NOMINATED BY (print): _____

SIGNATURE: _____ DATE: _____

9. **CONSENT OF CANDIDATE**

I, _____, accept the nomination for the position of President Elect.

SIGNATURE: _____ DATE: _____

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10. NAME OF NOMINEE: _____

NOMINATED FOR: Treasurer

NOMINATED BY (print): _____

SIGNATURE: _____ DATE: _____

11. CONSENT OF CANDIDATE

I, _____, accept the nomination for the position of Treasurer.

SIGNATURE: _____ DATE: _____

12. NAME OF NOMINEE: _____

13. In the event that only one nomination is received for a position, the Secretary will announce the results of the election by acclamation at the Annual General Meeting.

14. In the event that for any office no nomination is made, the position shall be filled by appointment by the National Council.

From the ACE bylaws (available at www.ace-ergocanada.ca), Responsibilities of National Council members.

18.2.2. The duties of the President Elect are as follows:

- i. To act as a voting member of the National Council and the Executive Committee.
- ii. To assume the duties of the President during the temporary absence of the President.
- iii. To assume the position of President in the event that the incumbent cannot complete their term of office.
- iv. To prepare policy proposals for consideration by the Annual Meeting of the Association.
- v. To assist the Treasurer in the preparation of an annual budget for the succeeding fiscal year for adoption by the National Council
- vi. To be a signing officer of the Association
- vii. To act as a trustee of the Julien M. Christensen Memorial Fund.
- viii. To liaise with and report back to the Executive Committee and National Council as to the activities of ad-hoc committees as designated by the National Council and the President.

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- ix. To act as a Director of the Association.

****Candidates nominated for the position of President-Elect must currently or have previously served as a member of the National Council.***

18.2.5. The duties of the Treasurer are as follows:

- i. To act as a voting member of the National Council and the Executive Committee.
- ii. To be a signing officer of the Association.
- iii. To supervise the finances of the Association under the direction of the National Council.
- iv. To receive and disburse the Association's funds, except those expenditures exceeding one hundred times the total of the previous years' annual dues of a member shall be disbursed under the direction and with the approval of the National Council.
- v. To prepare an annual budget for the succeeding fiscal year for adoption by the National Council.
- vi. To act as a trustee of the Julien M. Christensen Memorial Fund.
- vii. To liaise with and report back to the Executive Committee and the National Council as to the activities of ad-hoc committees as designated by National Council and the President.
- viii. To act as a Director of the Association.

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